

### Terms and conditions

Last updated: 24th August 2022

Thank you for using the retraced platform! Retraced GmbH ("retraced", "we" or "us") is committed to your privacy. This Privacy Policy ("Policy"), governs our collection, storage, sharing, and use of your data. This Policy is based on the terms used by the European legislator for the adoption of the General Data Protection Regulation (GDPR). The Policy should be legible and understandable for the general public.

This Policy applies to information we collect when you use our retraced platform. This policy applies for the use of the retraced platform and supplements the privacy policy of the website.

Unless otherwise stated herein, we only collect and process personal data by using the platform as stated in our general privacy policy.

Concerning your rights in connection with data processing and defintions, we refer to our general Website privacy policy, which is available at www.retraced.com/legal.

### § 1 Name and Address of the controller

Controller for the purposes of the General Data Protection Regulation (GDPR), other data protection laws applicable in Member states of the European Union and other provisions related to data protection is:

retraced GmbH, Kölner Straße 336a, 40227 Düsseldorf, Germany, contact@retraced.com

## § 2 Collection of information

(1) Your submit information to us. We collect information you provide directly to us. For example, we collect information when you create an account, use our services or otherwise communicate with us. The types of information we may collect include your name, e-mail address, phone number, company name and any other information you choose to provide.

- (2) <u>Automatic collection</u>. As soon as you use any of our Services, we collect and store certain information automatically. This information includes Internet protocol addresses (IP), the type and version of browser you are using, your operating system and platform, including the uniform resource locator (URL).
- (3) Note on images. If you upload images to the Services, you should avoid uploading images with embedded location data (EXIF GPS) included. Authorized visitors can download and extract any location data from those images

# § 3 What does retraced use your personal data for

- (1) Retraced uses your personal data exclusively to enable your use of the Services. Your personal data is not used for the purpose of advertising unless you have expressly permitted us to do so.
- (2) When signing up to the retraced platform, you grant us the permission to store and process your submitted information to be able to relate all data you submit into the platform to you and enable you to log into the platform again.

### § 4 Registration on our platform

By registration for the platform we collect and process the following personal data of you:

Given name, last name, e-mail address and optional phone number of you as user of the platform.

### § 5 The legitimate interests

Where the processing of personal data is based on Article 6(1) lit. f GDPR our legitimate interest is to carry out our business in favor of the well-being of all our employees and the shareholders.

## § 6 Period for which the personal data will be stored

The criteria used to determine the period of storage of personal data is the respective statutory retention period. After expiration of that period, the corresponding data is routinely deleted, as long as it is no longer necessary for the fulfillment of the contract or the initiation of a contract.

## § 7 Use of MaiUet

- (1) We use the service Mailjet by sinch, 4 rue Jules Lefebvre, 75009 Paris, France, mainly for the communication between you and other users of our platform via e-mail. Further, we use this service for automatic platform e-mails containing information concerning your activity on the platform.
- (2) We store the data for 13 months.
- (3) The legal basis for this is your explicit consent according to Art. 6 (1) lit. a GDPR.

#### § 8 Use of Twilio

- (1) We use the service Twilio by Twilio Inc., Rosenheimer Straße 143C, 81671 Munich, Germany for the communication between you and other users of our platform via SMS. For this purpose, Twilio processes the gven name, last name and phone number of the user as personal data.
- (2) The legal basis for this is your explicit consent according to Art. 6 (1) lit. a GDPR.
- (3) Twilio also transfers data to the USA. For this purpose Twilio has submitted to the EU standard contract clauses.

### § 9 Changes to This Privacy Policy

(1) We may update our Privacy Policy from time to time. Thus, you are advised to review this page periodically for any changes. We will notify you of any changes by posting the new Privacy Policy on this page. These changes are effective immediately after they are posted on this page.

## § 10 Contact Us

If you have any questions or suggestions about our Privacy Policy, do not hesitate to contact us at <a href="mailto:contact@certaced.com">contact@certaced.com</a>.

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